

Subj: **Hospitality Fund**
 Date: 8/30/2007 2:33:43 PM Eastern Daylight Time
 From: [Lewisknox](mailto:LewisKnox)
 To: john.troyer@knoxcounty.org

Dear John, I reviewed the worksheet titled Non-Taxpayer's Funded Hospitality Account for the period May 31, 2004 through August 03, 2007 (last date posting on GL Acct 100-25030 Deferred Revenue). The spread sheet included activity on the Knox County General Fund and the subsequent closing of the recently opened account at First Tennessee Bank.

I am attaching the spreadsheets I had earlier prepared with revenue and disbursements listed in date order and source and use of funds. The reconciliation of the spreadsheet I reviewed yesterday and the two I have attached is as follows:

Ending balance per KC spreadsheet	31.20
Posting of 1 st Tn Bank charge twice	55.55
8-1-2006 Trailhead Rest bill retreat	(712.28)
Ending balance per attached	(625.53)

The charge for check printing was deducted in the net amount of the check dated July 27, 2007 for \$ 7,503.92 and in the reconciling of the account to the G/L to get to the \$ 31.20 ending balance. Rodefer & Moss contributed \$ 1,000.00 the "Hospitality fund" on June 13, 2006 for a Mayor's Retreat. Mr. Werner had a charge of \$ 63.49 on August 1, 2006 to Krogers and Mr. Arms had a charge of \$ 206.43 on July 31, 2006 for Turkey Creek Wine & Spirits. It appears that August 1, 2006 \$ 712.28 charge on Mayor's Ragsdale county credit card for a restaurant in Townsend, TN was charged to the General Fund Mayor's office instead of the "Hospitality Fund".

The only other item that appears to be a question is the Mayor's office retreat to Ijams in late 2006 or early 2007. UT-Battelle contributed \$ 1,000 on December 18, 2006. If a retreat took place, could I review the invoices and checks for that retreat?

The other difference I had were the spreading of the costs to the sources as follows:

Merit General in the amount of \$ 1,500.00 to Installation of Officials
 Citadel Broadcasting in the amount of \$ 250.00 to Installation of Officials
 TVA in the amount of \$ 1,000.00 to Tom Mason ORNL

Waneta Long \$ 240.00 to Dinner Mayor School Board
 John Werner flowers \$ 109.03 to Dinner Mayor School Board
 Mike Arms Turkey Creek \$ 206.43 to Retreat
 John Werner Krogers \$ 63.49 to Retreat
 Initial Tropical \$ 350.00 to Installation of Officials

The closing of the original account in the amount of \$ 1,416.20 may be a net amount of restricted and unrestricted amounts.

Lewis Cosby

I also left with Michelle a list of the items, mostly related to the opening and closing of the First Tennessee account that I would like to review or fax is fine.

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